



REQUEST FOR QUOTATION / INVITATION FOR NEGOTIATION **NEGOTIATED PROCUREMENT – TWO FAILED BIDDINGS**

Date: 17 April 2024

RFQ No.: 100-23-05-1284

1. The **CITY GOVERNMENT OF PASIG**, through the Bids and Awards Committee (“BAC”), has a procurement project for the **Supply and Delivery of Two (2) Units Service Vehicles – PCDRMO** with an Approved Budget for the Contract (“ABC”) Three Million Pesos Only (**Php 3,000,000.00**).
2. A complete set of the Request for Quotation (“RFQ”) may be acquired by interested bidders upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines on issued by the GPPB, in the amount of Five Thousand Pesos (Php 5,000.00)
3. Bidders, except those who have previously participated in any of the last two (2) failed biddings, are required to pay the applicable fee for the sale of RFQ not later than the deadline for the Submission and Receipt of the Best Offers/Quotation.
4. The procurement will be conducted through **Negotiated Procurement – Two Failed Biddings** in accordance with Section 53.1 of the 2016 Revised Implementing Rules and Regulations (“IRR”) of Republic Act No. 9184 (“R.A. No. 9184”).
5. The project shall be awarded as one project having several items grouped into several lots, which shall be awarded as separate contracts per lot. Quotations received in excess of the ABC shall be rejected.
6. Interested bidders may obtain further information from the Procurement Management Office at the address given below during office hours, Monday to Friday, from 8:00 A.M. to 5:00 P.M.
7. The schedule of activities are as follows:

ACTIVITIES	SCHEDULE
Advertisement/Posting of Request for Quotation	17 April 2024

Negotiation	22 April 2024 at 1:30 P.M., 7 th Floor Meeting Room, Pasig City Hall, Caruncho Avenue, San Nicolas, Pasig City
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8. Following completion of the negotiations, the BAC shall request all suppliers, contractors or consultants in the negotiation proceeding to submit on a specified date, the following documents, in a sealed envelope addressed to the “Bids and Awards Committee, 4th Floor, Pasig City Hall” and properly marked with the project title, name of bidder, address of the bidder, and contact details of the bidder:

- **Valid PhilGEPS Certificate of Registration and Platinum Membership**
- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Latest Income Tax Return for the preceding Tax Year, whether calendar or fiscal
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).

In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:

- Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
- Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Omnibus Sworn Statement supported by an attached document showing proof of authorization, i.e duly notarized Secretary's Certificate issued by the corporation or the members of the joint venture or a Special Power of Attorney, in case of Sole Proprietorship
- Duly accomplished Request for Quotation

9. Quotations submitted after the scheduled submission of quotations shall not be accepted.

10. Award of contract shall be made to the supplier, contractor or consultant determined to have the Single or Lowest Calculated and Responsive Quotation (for goods and infrastructure projects) or Single or Highest Rated and Responsive Proposal (for consulting services).

11. To guarantee the faithful performance of the winning bidder's obligation, it shall post a Performance Security prior to the signing of the contract, in accordance with any of the following forms prescribed in Section 39.2 of the 2016 Revised IRR of R.A. No. 9184.
12. The Performance Security shall remain valid until issuance by the City Government of Pasig of the Certificate of Final Acceptance (Certificate of Completion). The Performance Security may be released after the issuance of the Certificate of Final Acceptance (Certificate of Completion), subject to the conditions stipulated in Section 39.5 of the 2016 Revised IRR of R.A. No. 9184.
13. The **CITY GOVERNMENT OF PASIG** reserves the right to reject any and all proposal/s, cancel or terminate the conduct of procurement activities, or not award the contract in accordance with Sections 35.6 and 41 of the IRR of R.A. No. 9184, without thereby incurring any liability to the affected bidder or bidders.
14. For any clarification, you may contact us at telephone no. (02) 8641-1111 loc. 1461 or send us an email at bidsandawards@pasigcity.gov.ph

SGD

ATTY. BEA THERESE P. VILLANUEVA

Officer in Charge, Procurement Management Office

REQUEST FOR QUOTATION

Date:

RFQ No.: 100-23-05-1284

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

TIN: _____

PhilGEPS Registration Number (required prior to award): _____

Item No.	Item Description	Brand Name <small>(indicate the "BRAND" be offered, or the manufacturer's name)</small>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit Cost	Total Cost
1	Pick-up, ENGINE TYPE: Approx. 2.4 Liter Turbo Diesel Variable Engine, Euro 4 DISPLACEMENT: at least 2,393cc MAXIMUM POWER- Minimum of 148hp @ 3,400 RPM - 3,600 RPM up to 150hp @ 3,400 RPM - 3,600 RPM MAXIMUM TORQUE RANGE: Between 1,400 to 2,800 RPM Transmission: Automatic - Power Lock System -Warranty: 3 years or 100,000kms whichever comes first		1	unit	1,400,000.00	1,400,000.00		

	<ul style="list-style-type: none"> -PMS for 1,000km, 5,000km,10,000km,15,000km and 20,000km -Customized decals -Insurance TPL -LTO Registration under the City Government of Pasig -Window tints - Medium Color of Vehicle: White 							
2	<p>Multi-Purpose Vehicle (MPV), ENGINE TYPE: Approx. 2.4 Liter Turbo Diesel Variable Engine, Euro 4 DISPLACEMENT: at least 2,393cc MAXIMUM POWER- Minimum of 148hp @ 3,400 RPM - 3,600 RPM up to 150hp @ 3,400 RPM - 3,600 RPM MAXIMUM TORQUE RANGE: Between 1,400 to 2,800 RPM Transmission: Manual - Power Lock System Air Conditioning System: Front: Manual Control / Rear: Manual Control (For with Rear AC) -Warranty: 3 years or 100,000kms whichever comes first -PMS for 1,000km, 5,000km,10,000km,15,000km and 20,000km -Customized decals -Insurance TPL -LTO Registration under the City Government of Pasig -Window tints - Medium with rear AC, ladder rack and rear door stairs</p>	1	unit	1,600,000.00	1,600,000.00			

	Color of Vehicle: White Ladder and Rack Specifications please see terms of reference							
TOTAL:						3,000,000.00		
NOTE: The Prices per item in the offer (regardless if the project is considered as one contract or several lots) must not exceed the approved unit price per item.								
DELIVERY TERM: <u>within 90 calendar days upon issuance of Notice to Proceed</u>								
DELIVERY PLACE: <u>OGS Warehouse Brgy. Sto. Tomas, Pasig City</u>								
PAYMENT TERM: <u>Within 45 days after completion of delivery and inspection and acceptance by the Procuring Entity as evidenced by a Certificate to that effect</u>								

I hereby certify that the products to be delivered will conform to the specifications stated in the Item Description and provisions in the Terms of Reference, if any, and I hereby agree to the Terms of Delivery indicated in the submitted form.

Conforme:

Signature over Printed Name

Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

TERMS OF REFERENCE

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A. PROCUREMENT TITLE

Purchase of service vehicles for the use Pasig CDRRMO

B. LOCATION

Pasig City

C. PROPONENT AND IMPLEMENTING AGENCY

Pasig City Government – Pasig City DRRMO

D. PROJECT DESCRIPTION

Two vehicles for purchase will be used for the daily operations of Pasig CDRRMO not related to emergency response. One (1) multi-purpose vehicle (MPV) will be used by the IT section when doing repair and maintenance carrying equipment, supplies and personnel within Pasig City and One (1) pick-up truck as service vehicle for mobility and daily activities.

E. DELIVERABLES (Requirement and Specifications)

Pick-up

- Transmission: Automatic

Multi-purpose Vehicle

- Transmission: Manual
- Ladder Specifications
 - o Heavy duty, non-conductive fiberglass rails
 - o “D” shaped rungs for added stability and slip resistance
 - o With pulley system and all-weather polypropylene rope
 - o Ladder height: 16 ft.
 - o Load Capacity: At least 300lbs
 - o With warranty at least 6 months
- Roof Rack Specifications
 - o Double ladder rack with ladder strap and lock to secure the ladder
 - o With rear support and/ or ladder slide or rollers
 - o Suitable for step ladder and extension ladder
 - o Warranty for the roof rack (at least 6 months)

For both vehicles:

- Warranty: 3 years or 20,000kms whichever comes first
- PMS for 1,000km, 5,000km, 10,000km, 15,000km and 20,000km
- Customized decals (reflectorized) in accordance to Pasig City Branding guidelines
- With insurance and LTO Registration under the City Government of Pasig
- Color White

F. QUALIFICATIONS OF PROVIDER

- Must be an authorized distributor with franchise dealership

G. PRICING AND PROCESSING

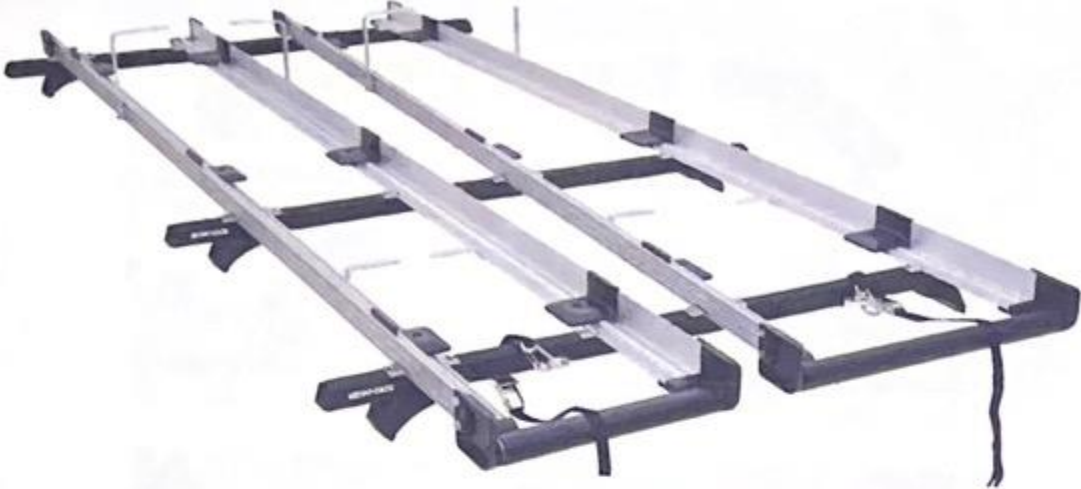
The pricing for all items mentioned above must be:

1. Inclusive of applicable taxes and other charges
2. For imported items, shipping fees and other relevant fees must also be considered.

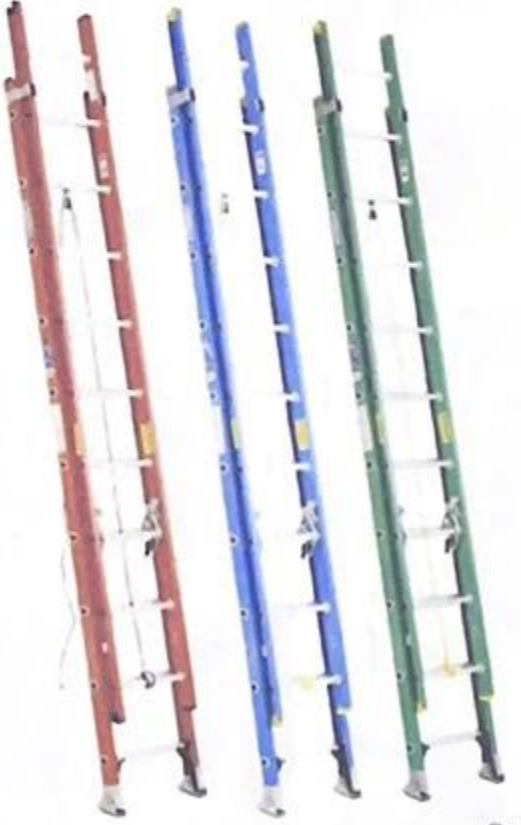
H. DELIVERY SCHEDULE

Within ninety (90) calendar days upon issuance of the notice to proceed.

Sample Roof Rack



Sample Fiberglass Extension Ladder



Sample Decals of other DRRM Vehicle, service vehicle will have almost similar style/ layout

